



National Park Community College
101 College Drive
Hot Springs, Arkansas 71913
(501) 760-4222 or (800) 760-1825

Employment Application

AN EQUAL OPPORTUNITY EMPLOYER
ATTACH ADDITIONAL SHEETS AS NECESSARY

(Last Name) _____	(First Name) _____	(M. I.) _____	Position applied for _____
(Home Address) _____			_____
(City) _____	(State) _____	(Zip) _____	How did you learn of this position? _____
(Office Address) _____			_____
(City) _____	(State) _____	(Zip) _____	Country of Citizenship _____
(Home Telephone) _____	(Office Telephone) _____		Resident Alien _____ Non-Resident Alien _____

EDUCATIONAL INFORMATION:

HIGH SCHOOL ATTENDED

DATES ATTENDED

YEAR GRADUATED

_____	_____	_____
_____	_____	_____
_____	_____	_____

COLLEGES ATTENDED

DATES ATTENDED

DEGREES/CERTIFICATES

_____	_____	_____
_____	_____	_____
_____	_____	_____

OTHER EDUCATION (Describe)

List your experiences, skills or qualifications which you feel would be of value in the position(s) for which you are applying: _____

Machines and/or equipment that you are qualified to use and/or operate: _____

KEYBOARDING SKILLS: wpm _____ SHORTHAND OR SPEEDWRITING: wpm _____

“Your Place to Learn”

EMPLOYMENT HISTORY: List below your experience, beginning with your present or most recent position. Describe each position separately, emphasizing your professional, supervisory, and committee duties. Give special attention to experience relating to the position for which you are applying. Attach additional sheets, if necessary.

EMPLOYER _____	FROM _____
ADDRESS _____	TO _____ (Month) (Year)
SUPERVISOR'S NAME AND TELEPHONE _____	TOTAL TIME _____ (Month) (Year)
YOUR TITLE/RANK _____	FULL TIME? _____ (Month) (Year)
DUTIES (Be Specific) _____	9, 10, or 12 Months? _____
_____	LAST SALARY _____

EMPLOYER _____	FROM _____
ADDRESS _____	TO _____ (Month) (Year)
SUPERVISOR'S NAME AND TELEPHONE _____	TOTAL TIME _____ (Month) (Year)
YOUR TITLE/RANK _____	FULL TIME? _____ (Month) (Year)
DUTIES (Be Specific) _____	9, 10, or 12 Months? _____
_____	LAST SALARY _____

EMPLOYER _____	FROM _____
ADDRESS _____	TO _____ (Month) (Year)
SUPERVISOR'S NAME AND TELEPHONE _____	TOTAL TIME _____ (Month) (Year)
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EMPLOYER _____	FROM _____
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DUTIES (Be Specific) _____	9, 10, or 12 Months? _____
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EMPLOYER _____	FROM _____
ADDRESS _____	TO _____ (Month) (Year)
SUPERVISOR'S NAME AND TELEPHONE _____	TOTAL TIME _____ (Month) (Year)
YOUR TITLE/RANK _____	FULL TIME? _____ (Month) (Year)
DUTIES (Be Specific) _____	9, 10, or 12 Months? _____
_____	LAST SALARY _____

National Park Community College does not discriminate on the basis of race, color, national origin, sex or qualified handicap in any of its policies, practices or procedures. This provision includes but is not limited to admissions, employment, financial aid and other educational services. Inquiries regarding Title VI should be directed to Human Resources in the Ralph Pinkerton Building (501-760-4221).